**Scholarship Program Overview**

The North Carolina Association of Environmental Professionals (NCAEP) is seeking to identify and recognize deserving students in our state by soliciting applications for scholarship aid. To support the academic advancement of students in the environmental field, we are offering one scholarship grant of up to $1,500 to a qualified junior or senior level (for the 2016-2017 academic year) undergraduate student, and one scholarship grant of up to $2,000 to a qualified Master’s student. The scholarships will be awarded for the 2016-2017 academic year for an undergraduate student and as early as summer 2016 for a graduate student attending summer school or conducting summer research. An application form is attached. Please feel free to make as many copies as you need. Electronic copies and additional information can also be found at [www.ncaep.org](http://www.ncaep.org). ***In the interest of environmental sustainability, we encourage, but do not require, electronic submittals.***

**About NCAEP and the David Griffin Scholarship**

Formed in 1989, NCAEP is a chapter of the National Association of Environmental Professionals (NAEP), and the largest multi-disciplinary professional organization of its kind in the State. Our website, [www.ncaep.org](http://www.ncaep.org), contains additional information regarding our guiding principles, various areas of interest (see the meetings and events page), and past recipients of our scholarships. The NCAEP Scholarship was initiated in 2007 and has distributed awards to many schools throughout the state. Please refer to our scholarship page on the website for more information.

The scholarship was renamed in 2015 in honor of Mr. David Griffin, one of our founding members and most respected professionals in the environmental field, who was a force in our association from 1991 through the 2000’s. The NCAEP Board unanimously voted to rename the scholarship in David’s honor to memorialize his contributions to NCAEP and the environmental profession in general.

**Qualifications**

To qualify for the NCAEP 2016 scholarship(s), applicants must be full-time students in good academic standing at an accredited college or university located in the State of North Carolina for the current (2015-2016) academic year. Applicants must continue with this full-time status for the 2016-2017 academic year. Qualified students should be majoring in an environmental field such as (but not limited to) ecology, botany, fisheries, forestry, geology, geography, environmental engineering, environmental planning, impact assessment, natural resource management, or conservation. An overall GPA of 3.0 or above is required for all applications. Student membership in NCAEP is encouraged but not required, and will not be a factor in selection of scholarship recipients.

**Selection**

Top applicants will be selected based on academic qualifications and responses to the attached application questions. Applicants may be interviewed by phone by members of the NCAEP Scholarship Committee. Applicants selected for an interview will be notified by email of the time of the interview. NCAEP Scholarships will be awarded based on academic qualifications and related activities described in the written application, supplemented if needed by responses received during the interview. Awards will be announced on or before June 1, 2016. Recipients of graduate-level scholarships may be asked to give a short presentation of their research at a future NCAEP dinner meeting. All recipients will be required to provide proof of eligibility through the 2016-2017 academic year, and a report on the use of funds provided by the scholarship.

Application forms can be downloaded from [www.ncaep.org](http://www.ncaep.org).

**Application Process:**

The following items should be submitted on or prior to the due dates below. ***Please provide the information in the order listed below.*** Information that is not specified in this list should not be included and may invalidate the application.Exceeding the page limits below will also invalidate the application.

1. OPTIONAL: A single sided, ***one page*** cover letter.
2. NCAEP Scholarship Application form (next page) with all requested information completed and the document signed.
	1. For electronic submittals, please type or electronically sign the name and date.
	2. Include a list of references, but do not include letters of reference in the application.
	3. ***Do not include this instruction page – only the form on the next page.***
3. Responses to the following questions typed on ***3 pages or less*** (12 point font, single sided, 1.5 line spacing). ***Please provide individual, numbered responses to each question.***
	1. Describe the type of career you seek in the environmental field, and explain why you chose it.
	2. What academic and/or professional experience do you have that will help achieve success in an environmental profession?
	3. How would this scholarship money be used?
4. Include the following documents after items 1 through 3 (these documents are not part of the page limits above). ***No other attachments will be accepted or reviewed as part of the application***.
	1. Typed resume or curriculum vitae (***two pages or less***). Include any work experience, education, and applicable clubs or organizations. For graduate student applications, a ***one page*** abstract of research activities can be added to the resume - ***maximum three pages for this item***.
	2. Copy of transcript(s) for each college or university you have attended. Include a copy of all current classes for which you are registered. Unofficial or web-based transcripts are acceptable.

**Submissions:**

One copy of all application materials (unstapled and unbound) must be returned by first class mail or email in PDF format to the address below. ***In the interest of environmental sustainability, email submissions are encouraged, but not required.***

**NCAEP**

**Attention: Scholarships**

**PO Box 17512**

**Raleigh, NC 27619**

**or**

**scholarships@ncaep.org**

***Applications must be post marked or emailed no later than May 24, 2016.*** Email confirmation that the application has been received will be sent to each applicant. ***Applications post marked or emailed after May 24, 2016 will not be accepted.*** Electronic applications should not exceed 10 megabytes.

***If there are any questions regarding the application process,***

 ***please email or write to the address above for clarification.***

**Please type or print the following information**:

 Academic Level: [ ] Master’s [ ] Undergraduate

Name

College/University Enrolled

*(**)**-*

Current Phone Number Ext. Email Address

**Permanent Address**

Street (& Apartment Number if applicable)

City State Zip

**Current Mailing Address**

Street (& Apartment Number if applicable)

City State Zip

**Curriculum**

Major Minor Expected Graduation (e.g. Fall 2016)

*(**)* *-*

Academic Advisor Phone Ext.

Current GPA Current GPA in Major

Name two (2) persons not related to you that could provide an appraisal of your academic performance and career potential.

1.

Name Title/Department Relationship to you

*(**)**-*

Phone Number Ext. Email Address

1.

Name Title/Department Relationship to you

*(**)**-*

Phone Number Ext. Email Address

By signing or electronically submitting this application, I certify that all information included on or enclosed with this Scholarship Application is true and accurate. I am also certifying that I am enrolled and attending the college or university I have listed as a full-time student for the Spring 2016 semester and will continue with this full-time status for the 2016-2017 academic year.

Signature Date